

Unapproved Minutes of School Board Meeting

The School Board of Sanborn Central School District 55-5 met in regular session on Monday, July 14, 2008 at 7:00 p.m. in the Sanborn Central Conference Room with the following present: Austerman, Miller, Olson, Schmit & VanLaecken. Others present Supt. Whitney, Bus. Mgr. Bechen.

Pledge of Allegiance.

Motion by Austerman/Olson, all aye, to approve the agenda with addition. Addition #34 Executive Session for personnel matters.

Motion by VanLaecken/Schmit, all aye, to approve the minutes of the regular board meeting June 9, 2008 as printed.

Visitors to Board Meeting. None.

Motion by VanLaecken/Austerman, all aye, to approve the Financial Statement and bills. Discussion on putting \$20,000 of T&A funds back into a CD for a year.

Motion by Olson/Schmit, all aye to approve supplement to 2007-2008 Budget Resolution #3 for prepay diesel fuel. General Fund: bus supply 15,150; Means of Finance General Fund surplus cash 15,150;

General Fund balance: 6-01-08 446,630.51. Receipts: taxes 49,741.69, penalties/interest 192.43, interest 616.04, other local income 285.21, state fines 674.20, 21st century fee 55.00, state aid 60,131.00, yearbook 150, HSTW grant 1,635.63, Woonsocket reimb 61.08, mje 120,344.13. Expenditures: 185,987.50. Balance: 6-30-08 494,529.42. Invested 25,000. SD Public FIT balance: 6-01-08 290,945.58. Receipts: interest 432.06. Balance: 6-30-08 291,377.64.

Capital Outlay Fund balance: 6-01-08 432,498.74. Receipts: taxes 49,456.11, penalties/interest 158.02, interest 485.37. Expenditures 44,982.88, mje 1,000. Balance: 6-30-08 436,615.36. SD Public FIT balance: 6-01-08 213,491.38. Receipts: interest 315.74. Balance 6-30-08 213,807.12.

Special Education Fund balance: 6-01-08 495,349.01. Receipts: taxes 23,075.27, penalties/interest 73.88, interest 634.71, reimb speech salary/benefits 10,978.08. Expenditures 12,092.79. Balance: 6-30-08 518,018.16. SD Public FIT balance: 6-01-08 55,698.15. Receipts: interest 83.09. Balance: 6-30-08 55,781.24.

Pension Fund balance: 6-01-08 51,071.33. Receipts: taxes 4,946.89, penalties/interest 15.84, interest 74.67. Balance: 6-30-08 56,108.73.

Capital Projects Fund balance: 6-01-08 455.46. Expenditures mje 455.46. Balance: 6-30-08 0.00.

Food Service Fund balance: 6-01-08 45,788.34. Receipts: interest 56.00, adult lunches 21.15, state reimb. 767.45, federal reimb. 7,358.69. Expenditures 7,099.79. Balance: 6-30-08 46,891.84.

Trust and Agency Funds balance: 6-01-08 53,613.11. Receipts 1,379.31. Expenditures 1,403.78. Balance: 6-30-08 53,588.64.

Salaries and benefits for the month of July, 2008 were as follows: General Fund: 105,428.02; Special Education: 9,131.17; Food Service: 1,840.96.

Claims approved: GENERAL FUND – A & B Business, copier maint 378.83, colony maint 33.12, copy cost 11.82; ABOUT, membership 40; All Flags, LLC, outdoor flags 80.21; A-Ox Welding, cylinder rent 10.23; ASBSD, membership 534.56; Better Teaching, periodical 99; Brooks Oil Co, prepay #2 diesel 30,988.30; Carlon & Millar, final billing 6/07 audit 1,000; Carquest, bus supply 118.71; Central Electric, electricity 1,910.88; Country Pumper, drivers ed fuel 399.81, track supply 16.60; Dept of Revenue, water testing 167; Dept. Environ/Nat. Resources, annual fee 10; EBSCO, subscription renewals 189.06; Jolene Enfield, ar parties/prizes 30.17; Ethan School, shared tech. coord. cost 19,077.24, 21st cent. reimb 24,375; Farmers Alliance/United Energy, prepay propane 29,850, prepay #1 diesel 18,480; First National Insurance, insurance 24,091.05; Hillyard, janitor supply 15.79; Homestead Building Supply, janitor supply 249.60; [IMPREST FUND: Joyce Everhart, ms discovery day supply 10.83; Connie Vermeulen, food interviewers 32.83; Walmart, awards night supply 70.93]; McLeod's, business office supply 35.52; Mid-Central Educational Coop, laptop

registration 400; Midwest Fire & Safety, fire ext. inspection 236; Mt. Vernon School, 1/3 Art instructor reimb 6,109.28; NCA, accreditation dues 850; NEFF, fb supply 395.62; Olsen Implement, bus supply 387.73; Petty Cash, postage 40.63; Prairie Historical Society, 21st cent summer camp 27; Professional Security, drug testing 200.50; Riddell/All American Sports, recondition. helmets/pads 1,033.02; Sanborn Weekly Journal, publications 217.86; Santel Communications, telephone 136.40; SASD, membership dues 1,591.33; SD Coalition of Schools, membership 550; SD Dept of Health, nurse service 406; Sherwin Williams, paint supply 225.29; Software Unlimited, software maint. 3,070, workshop fee 150; Subscription Services of America, subscription renewals, 341.85; The Learning Workshop, 21st cent reg 179; TIE, membership dues 800; Walmart, janitor supply 33.96.

CAPITAL OUTLAY Fund —A&B Business Equip, copier lease princ. 281.14, lease int 72.62; Campbell Supply, trail mower 18.5 HP 1,795; Santel Communications, rural dev loan pymt 4,166.67.

SPECIAL EDUCATION Fund – First National Insurance, workman comp ins. 296.85; Mid Central Educational Coop-laptop reg. 200.

CAPITAL PROJECTS Fund – None.

FOOD SERVICE Fund – First National Insurance, workman comp ins 1,781.10; Upland Colony, reimb may breakfasts/lunches 1,604.95.

Linda Whitney reported on the upcoming ASBSD-SASD Joint Convention, current job openings and the lack of applicants, Carthage reorganization update, moving of the Andy Page memorial tree and footplate, Mark VanOverschelde's request to only do the Building Trades house and the portions of his position that require certification, and the Wind for Schools update.

Motion by VanLaecken/Austerman, all aye, to approve soliciting bids for materials to build an auction house to be awarded at the August board meeting.

Based upon the provisions of SDCL 13-11-2, the Sanborn Central Board of Education held its annual hearing for adoption of the 2008-2009 school district budget. Discussion was held.

Motion by Schmit/VanLaecken, all aye, to approve the adoption of the 2008-2009 Sanborn Central School District 55-5 budget as published.

There being no further business to come before the 2007-2008 Board of Education, the meeting was adjourned sine die at 8:05 pm, July 14, 2008.

Elected to Board and issuance of certificates of election. Administered the Oath of office to the new board members Troy Olson – Artesian three-year term and Brenda Schmit – At-Large three-year term. They read the Oath of Office as Board Member of the Sanborn Central School District 55-5.

Motion by Olson/Schmit, all aye, to approve Supt. Whitney as temporary Board Chair.

Motion by Schmit/Austerman, all aye, to nominate Rick Miller as Chair of the 2008-2009 Board of Education.

Motion by Austerman/Schmit, all aye, to nominate Troy Olson as Vice Chair of the 2008-2009 Board of Education.

Motion by VanLaecken/Olson, all aye, to approve the committee appointments as recommended by the Board Chair: Legislative – Brenda Schmit; Negotiations: Kathy Austerman, Murray VanLaecken, & Supt. Whitney; ASBSD Delegate Rick Miller, alternate Troy Olson; Capital Outlay – Troy Olson, Murray VanLaecken, & Supt. Whitney; Parent Action Team – Kathy Austerman; JVEC – Supt. Whitney; and SIVN – Supt. Whitney.

Motion by Schmit/Austerman, all aye, to approve the district's annual membership in TIE; to designate the Bus. Mgr. and the Supt. as custodians of all accounts within the district; to designate the Bus. Mgr. and the Supt. to sign pertinent documents in the other's absence; to designate First National Insurance as the insurance agent of record; to designate Supt. Whitney as Director of all federal programs for the Sanborn Central School Dist. and authorize her to submit

applications for such programs; to designate the HS and K-8 principals as school district's truancy officers; to designate Gerry Kaufman as the 2008-2009 school district's attorney of record; to designate Linda Whitney and Gayle Bechen as the school's authorized representative to the SDRS and Insurance Groups, as well as the school district's custodian of related accounts; to establish the date/time for monthly school board meetings as the second Monday of the month at 7:00 pm.; to establish the board member's per diem at \$60.00 per regular and special meeting and mileage at State rates, with the Board Chair at \$70.00 per meeting; to authorize Supt./HS Principal Whitney, K-8 Principal Vermeulen, and Transportation Supervisor Steve Whitney to postpone/cancel school for reasons of inclement weather and emergencies; to adopt the following order of business for the 2008-2009 Board of Education: 1. Call to Order/Pledge of Allegiance; 2. Additional Agenda Items; 3. Approval of Agenda; 4. Approval of Minutes; 5. Visitors to the Board Meeting; 6. Financial Reports/Bills/Governance; 7. Reports and Discussion Items; 8. Old Business; 9. New Business; and 10. Adjournment; to adopt Robert's Rule of Order (revised) as the official governing document for the board of education meetings; to approve that board action may be taken if it is approved by the majority of members voting; to designate Supt. Whitney and Transportation Supervisor Steve Whitney as those responsible for transportation in the Sanborn Central School Dist.; to approve assurance of compliance standards for all federal/state programs; to approve the annual School Bus Emergency Assistance Pact for the 2008-09 sy; to designate the Sanborn Weekly Journal as the official Sanborn Central School District's newspaper for 2008-09; to approve state travel rates and per diem allowances effective 7-1-2008 (i.e. state rates), up to \$5.00 breakfast, \$9.00 lunch, and \$12.00 supper. The mileage is dictated by the state and mileage allowances will be set by their standard and district policy. The lodging rate is cost. Students receive \$6.00 per meal; to designate Supt. Whitney as the purchasing agent for the Sanborn Central School Dist; to approve the following fees for 2008-09: admission prices: students \$3.00, adults \$4.00, above age 65 free; student activity pass \$19.00, adult activity pass \$28.00, and family passes \$65.00, hot lunch prices as: \$2.50 for adults, \$1.50 for K-5, \$1.75 for 6-12, Adult breakfast \$1.00, yearbook: without name \$31.00; with name \$36.00, instrument rent \$15.00 per semester, with 5&6 percussionists being \$15.00 per year, complimentary sport passes employees/board members; to approve substitute teacher pay as \$65 for non-certified and \$80 for certified; to approve substitute bus driver pay in the amount of \$46 for full route (am/pm) and extra duty pay as \$8.00 per hour; to designate the CorTrust Bank of Artesian and Letcher as the official depository of school funds; to appoint Linda Whitney and Gayle Bechen as administrators of the Trust/Agency account and to institute any school lunch agreements; to authorize the board chair to call recesses; to appoint Carlon and Miller (prof. LLC) as the district's audit firm; to authorize continuation of existing funds or accounts and the establishment of any new accounts, if necessary; and to approve the current school board policies. Discussion was held.

Motion by VanLaecken/Austerman, all aye, to go into executive session for personnel matters at 8:16 p.m. Regular session resumed at 8:39 p.m.

Motion by Austerman/VanLaecken, all aye, to approve a vote for Terry Nebelsick of Huron in a run-off election with Steve Morford of Spearfish for the Division II Representative on the SDHSAA Board of Directors.

Motion by Olson/Schmit, all aye, to approve a resignation of Brian Daughters as HS Social Studies, Elem/HS PE, 7/8 FB, Athletic Director, and HS Student Council Advisor effective immediately. The board thanks Brian for his years of service to the district.

Motion by VanLaecken/Austerman, all aye, to approve the SPED Summer School contract at SC Elementary for Barbara Coulthard.

Motion by VanLaecken/Schmit, all aye, to approve a contract for David Steele as HS Social Studies, Elem/HS PE teacher, head bbb coach, 7/8 fb coach, and hs student council advisor for the 2008/09 school year.

Motion by Schmit/Austerman, all aye, Rick Miller abstained, to approve a contract for Rachel Streeter as 7/8 VB coach for the 2008-09 school year.

Motion by Schmit/Olson, all aye, to approve a contract for Tim McCain as Athletic Director for the 2008/09 school year.

Motion by VanLaecken/Austerman, all aye, to approve a contract for Craig Waldron as Prom Advisor for the 2008-09 school year.

Hearing no motion to approve a contract for Natalie Goudy as SPED para educator/ 21st Century After-School supervisor, the agenda item died for lack of motion, therefore, the contract was not approved and she was not hired.

Sanborn Central Staff Contracts 2008-2009: Administration: Gayle Bechen, business mgr 28,810; Connie Vermeulen, elem/ms principal 43,649; Linda Whitney, .5 supt./ .4 hs prin/.1 guidance 65,260; Certified Staff: Jennifer Chance, title I teacher 34,070, 2008 drivers ed instructor 5,200; Barbara Coulthard, .5 reading recovery 17,235, sped summer school 2008 15.00/hr; Candace Danek, hs teacher 31,270, hs play/one act adv. 1,079, oral interp adv. 738, yearbook adv. 1,420; Richard Danek, hs teacher 35,870, head fb coach 2,498; Rachael Foster, colony teacher 30,070, two add'l level 1,800; Jeannette Knigge, colony teacher 28,070, two add'l levels 1,800, sped summer school 2008 15.00/hr; Masey Knudson, elem teacher 26,800, head vb coach 2,498, assist gbb coach 1,817; Jennifer Larson, elem teacher 29,270; Tim McCain, ms/hs math/pe teacher 31,270, head gbb coach 2,498, 7/8 gbb coach 1,090, ms track coach 853, district athletic director 2,498; Kelly McClane, speech therapist (2/5 Woonsocket) 33,270; Ryan Miller, colony teacher 28,470, two add'l levels 1,800; Robin Moody, elem teacher 30,070; Tracy Moody, hs teacher 31,670, nhs adv. 272; Debbie Ogle, elem teacher 31,670; Jill Reimer, elem teacher 32,870; Paula Sanderson, special ed teacher 32,070; Cheryl Schmit, elem teacher 31,670; Dianne Selchert, ms teacher 35,470, tech coord asst. 4,272; Gwen Senska, vocal music instructor 33,670, k-12 extra vocal events 2,555, .5 ms play advisor 340.50; Kim Sevareid, preschool teacher 27,270, Justin Siemsen, ms sci/k-12 computers/pe 30,270, assist fb coach 1,817, head track coach 2,044; David Steele, hs teacher/ elem/hs pe teacher 30,400, hs student council advisor 315, 7/8 fb coach 1,090, head bbb coach 2,498; Wanda Swenson, ms teacher 34,470, .5 ms play advisor 340.5; Classified Staff: Mary Ackman, admin. assist. 10.35/hr; Cindy Chance, title I aide-colony 10.19/hr; Barbara Coulthard, .5 special ed para 10.19/hr; Susie De La Rosa, special ed para 8.79/hr; Jolene Enfield, librarian aide 9.67/hr; Joyce Everhart, head cook-manager 10.36/hr, summer food service coordinator 1,967; Karen Fouberg, dist. aide 9.79/hr; Grant Goudy, bus driver 9,064; Judy Hemminger, bus driver 10,064; Sheryl Ischen, ddn supervisor/librarian aide/breakfast count 9.67/hr; Tina Luthi, dishwasher/cook's helper/janitor helper 9.07/hr; Tim McCain, custodian 8.25/hr; Lowell Perman, 21st century coordinator 15,000; Clyde Ross, bus driver 10,064; Mark Seitz, cleaning custodian 20,885.50; Shelly Selland, 5/6 gbb coach 568; Rachel Streeter, 7/8 vb coach 1,090, assist vb coach 1,817; Ashly Uecker, special ed para 7.99/hr; Mary Unterbrunner, assist cook 9.07/hr; Connie Van Overschelde, special ed para-colony 8.59/hr; Mark Van Overschelde, building maintenance/groundskeeper/custodian 20,885.50, consultant building trades class 7,725; Craig Waldron, jr. class/prom advisor 738; Julie Walter, special ed para-colony 9.19/hr; Steve Whitney, bus supervisor 14.87/hr, bus driver 10,064; and Gary Willman, bus driver 8,264.

Regular Board meeting will be held on August 13, 2007 at 4:00 pm in the Sanborn Central School Conference Room in Forestburg.

Motion by VanLaecken/Olson, all aye, to adjourn the meeting at 8:45 pm.

Gayle Bechen
Business Manager

Rick Miller
Board Chair