

## Unapproved Minutes of School Board Meeting

The School Board of Sanborn Central School District 55-5 met in regular session on Wednesday, July 8, 2009 at 5:00 p.m. in the Sanborn Central Conference Room with the following present: Austerman, Miller, Olson, Schmit & VanLaecken. Others present Supt. Whitney, Prin. Vermeulen, and Bus. Mgr. Bechen.

Pledge of Allegiance.

Motion by Olson/Austerman, all aye, to approve the agenda with addition. Addition split #35 into two motions. #35 Justin Dean as JV GBB coach, #36 Sabrina Waldron as 5/6 GBB coach, #37 Approve liquidated damages from the Woonsocket School, and #38 Adjournment.

Motion by Schmit/VanLaecken, all aye, to approve the minutes of the regular board meeting June 8, 2009 as amended. Opening paragraph VanLaecken should read VanLaecken.

Visitors to Board Meeting. None.

Motion by VanLaecken/Austerman, all aye, to approve the Financial Statement and bills. Discussion on cashing out the T&A CD \$20,000 and putting it into General Fund.

Motion by Schmit/Olson, all aye to approve supplement to 2008-2009 Budget Resolution #2 for State Stabilization funds. General Fund: elem salary 8,790, ms salary 30,700, preschool salary 1,281, title salary 870, title health ins 1,160, library salary 820, library health ins 1,120, fiscal agent salary 1,310; Means of Finance General Fund surplus cash 46,051; Capital Outlay Fund: debt service – principal 22,045.99; Means of Finance Capital Outlay Fund surplus cash 22,045.99.

General Fund balance: 6-01-09 400,238.66. Receipts: taxes 31,824.70, penalties/interest 30.70, interest 193.15, other pupil income 4, other local income 1.00, state fines 599.27, 21<sup>st</sup> century fee 36.00, state aid 58,042, perkins grant 1,595.11, 21<sup>st</sup> cent. reimb 44,385, drivers ed fees 129, REAP reimb 26,388, Title I reimb 58,378, yearbook 725, Woonsocket reimb 2,232.52, Medicaid adm 2,938, state track mileage reimb 120.58, sale surplus property 1,310, misc. revenue 771.74, mje 28,140. Expenditures: 168,732.19. Balance: 6-30-09 489,350.24. Invested 145,000. SD Public FIT balance: 6-01-09 194,060.61. Receipts: interest 19.74. Balance: 6-30-09 194,080.35.

Capital Outlay Fund balance: 6-01-09 507,164.49. Receipts: taxes 30,869.03, penalties/interest 31.50, interest 210.72, mje 36,565.37. Expenditures 41,295.79. Balance: 6-30-09 533,545.32. SD Public FIT balance: 6-01-09 0.00. Balance 6-30-09 0.00.

Special Education Fund balance: 6-01-09 337,162.62. Receipts: taxes 14,904.39, penalties/interest 15.22, interest 140.48, reimb speech salary/benefits 17,155.57, Medicaid adm 251, mje 11,540. Expenditures 17,608.32. Balance: 6-30-09 363,560.96. SD Public FIT balance: 6-01-09 0.00. Balance: 6-30-09 0.00.

Pension Fund balance: 6-01-09 108,846.49. Receipts: taxes 3,192.76, penalties/interest 3.26, interest 29.26. Expenditures: mje 39,950. Balance: 6-30-09 72,121.77.

Food Service Fund balance: 6-01-09 35,276.73. Receipts: interest 11.71, student lunches 102.50, adult lunches 87.60, ala carte 15.40, state reimb. 607.17, federal reimb. 7,790.37. Expenditures 9,603.94. Balance: 6-30-09 34,287.54.

Trust and Agency Funds balance: 6-01-09 45,780.71. Receipts 2,892.43. Expenditures 3,697.09. Balance: 6-30-09 44,976.05.

Salaries and benefits for the month of July, 2009 were as follows: General Fund: 107,385.24; Special Education: 6,740.08; Food Service: 1,927.79.

Claims approved: GENERAL FUND – A & B Business, copier maint 414.87, copy cost 44.86; ABOUT, membership 40; ASBSD, membership 815.17; Brooks Oil Co, prepay gas 5,239.60; Campbell Supply, fb field maint. 199.98; Carlon & Millar, final billing 6/08 audit 1,087.50; Carquest, bus supply 422.06; Central Electric, electricity 2,281.82; Dakota ACAC, membership dues 30, workshop reg. 30; Dept of Revenue, water testing 179; Dept. Environ/Nat. Resources, annual fee 10; Jolene Enfield, library supply 24.06; Ethan School, 21<sup>st</sup> cent. reimb 24,875; Farmers Alliance/United Energy, prepay propane 15,525, prepay #1 diesel 4,656.20, Farmers Elevator Co., prepay #2 diesel 16,492; First National

Insurance, insurance 8,997.48; Franklin Covey, sec. supply 71.08; Hoffman Digging & Well Repair, 180; Holcomb Freightliner, Inc, bus supply 449.18; William Ihm, 21<sup>st</sup> cent presenter 100; [IMPREST FUND: VISA, state track expense 662.39, bbb wyoming trip 348.99; Health Council, reimb tobacco grant 2,000]; Interwest Products LLC, bus supply 51.71; Kieffer Oil, fb field fertilizer 80; Local Lumber & Supply, bldg trades house supply 19.13; Menards, janitor supply 29.17; Mid-Central Educational Coop, laptop registration 875; Midwest Fire & Safety, fire ext. inspection 385; NCA, accreditation dues 625; Olsen Implement, bus supply 47.60; Sanborn Weekly Journal, publications 104.72; Santel Communications, telephone 246.32; SASD, membership dues 1,408.47; SD Coalition of Schools, membership 550; SD Dept of Health, nurse service 360; Sherwin Williams, paint supply 112.98; Software Unlimited, software maint. 3,175; TIE, membership dues 800; Cindy VanLaecken, 21<sup>st</sup> cent camp inst. 150, 21<sup>st</sup> cent supply 43.91; Wolsey-Wessington School, 21<sup>st</sup> cent reimb 23,024.45; Woonsocket School Dist., 21<sup>st</sup> cent. reimb 25,163.

CAPITAL OUTLAY Fund —A&B Business Equip, copier lease princ. 300.28, lease int 53.48; Apple Inc., hs computers 3,027; CDW-G, 31 computers 15,605.71; First National Ins., property ins 13,443; Paulson's Music Center LLC, conn susaphone 505; Santel Communications, rural dev loan pymt 4,166.67.

SPECIAL EDUCATION Fund – First National Insurance, workman comp ins. 297.36.

FOOD SERVICE Fund – Burnison Plumbing, grease trap 362.31; First National Insurance, workman comp ins 1,784.16; Upland Colony, reimb may breakfasts/lunches 595.35.

Mrs. Whitney reported on the upcoming ASBSD-SASD Joint Convention, that we'll be getting a foreign exchange student from Germany by the name of Shari Wenzel who will be living with Clay and Cindy Gregg in Letcher, all staff positions are filled at this time, the plan for the tree belt around the soccer fields and track, setting a possible date to meet with Mitchell Christian to discuss possible cooping of some sports, work almost complete on the front entrance to the school, DakotaSTEP results to be released on July 9 with AYP determination on July 24<sup>th</sup>, the rock out front is being moved starting on July 8 and they're projected to be done by July 20<sup>th</sup>, and the staff development activities this summer and upcoming school year.

Mrs. Vermeulen talked about upcoming workshops and the Character Counts one she did attend.

Brenda Schmit had some questions about discussing cooping with Mitchell Christian. Rick Miller asked about any changes in bus routes.

Motion by Austerman/Schmit, all aye, to approve Supt. Whitney to award the lottery for the patron 2009-2010 Building Trades house on July 13<sup>th</sup>. If no patron interest, approve soliciting bids for materials to build an auction house to be awarded at the August board meeting.

Based upon the provisions of SDCL 13-11-2, the Sanborn Central Board of Education held its annual hearing for adoption of the 2009-2010 school district budget. Discussion was held.

Motion by VanLaecken/Olson, all aye, to approve the adoption of the 2009-2010 Sanborn Central School District 55-5 budget as published. Discussion was held.

There being no further business to come before the 2008-2009 Board of Education, the meeting was adjourned sine die at 5:45 pm, July 8, 2009.

Elected to Board and issuance of certificates of election. Administered the Oath of office to the new board members Kathleen Austerman – Artesian three-year term and Rick Miller – Letcher three-year term. They read the Oath of Office as Board Member of the Sanborn Central School District 55-5.

Motion by Austerman/Schmit, all aye, to approve Supt. Whitney as temporary Board Chair.

Motion by VanLaecken/Schmit, all aye, to nominate Rick Miller as Chair of the 2009-2010 Board of Education.

Motion by Schmit/Austerman, all aye, to nominate Troy Olson as Vice Chair of the 2009-2010 Board of Education.

Motion by Austerman/Schmit, all aye, to approve the committee appointments as recommended by the Board Chair: Legislative – Brenda Schmit; Negotiations: Kathy Austerman, Murray VanLaecken, & Supt. Whitney; ASBSD Delegate Rick Miller, alternate Troy Olson; Capital Outlay – Troy Olson, Murray VanLaecken, & Supt. Whitney; Parent Action Team – Kathy Austerman; JVEC – Supt. Whitney; and SIVN – Supt. Whitney.

Motion by VanLaecken/Olson, all aye, to approve the district's annual membership in TIE; to designate the Bus. Mgr. and the Supt. as custodians of all accounts within the district; to designate the Bus. Mgr. and the Supt. to sign pertinent documents in the other's absence; to designate First National Insurance as the insurance agent of record; to designate Supt. Whitney as Director of all federal programs for the Sanborn Central School Dist. and authorize her to submit applications for such programs; to designate the HS and K-8 principals as school district's truancy officers; to designate Gerry Kaufman as the 2009-2010 school district's attorney of record; to designate Linda Whitney and Gayle Bechen as the school's authorized representative to the SDRS and Insurance Groups, as well as the school district's custodian of related accounts; to establish the date/time for monthly school board meetings as the second Monday of the month at 7:00 pm.; to establish the board member's per diem at \$60.00 per regular and special meeting and mileage at State rates, with the Board Chair at \$70.00 per meeting; to authorize Supt./HS Principal Whitney, K-8 Principal Vermeulen, and Transportation Supervisor Steve Whitney to postpone/cancel school for reasons of inclement weather and emergencies; to adopt the following order of business for the 2009-2010 Board of Education: 1. Call to Order/Pledge of Allegiance; 2. Additional Agenda Items; 3. Approval of Agenda; 4. Approval of Minutes; 5. Visitors to the Board Meeting; 6. Financial Reports/Bills/Governance; 7. Reports and Discussion Items; 8. Old Business; 9. New Business; and 10. Adjournment; to adopt Robert's Rule of Order (revised) as the official governing document for the board of education meetings; to approve that board action may be taken if it is approved by the majority of members voting; to designate Supt. Whitney and Transportation Supervisor Steve Whitney as those responsible for transportation in the Sanborn Central School Dist.; to approve assurance of compliance standards for all federal/state programs; to approve the annual School Bus Emergency Assistance Pact for the 2009-10 school year; to designate the Sanborn Weekly Journal as the official Sanborn Central School District's newspaper for 2009-10; to approve state travel rates and per diem allowances effective 7-1-2009 (i.e. state rates), up to \$5.00 breakfast, \$9.00 lunch, and \$12.00 supper. The mileage is dictated by the state and mileage allowances will be set by their standard and district policy. The lodging rate is cost. Students receive \$6.00 per meal; to designate Supt. Whitney as the purchasing agent for the Sanborn Central School Dist; to approve the following fees for 2009-10: admission prices: students \$3.00, adults \$4.00, above age 65 free; student activity pass \$20.00, adult activity pass \$29.00, and family passes \$66.00, hot lunch prices as: \$3.00 for adults, \$1.75 for K-5, \$2.00 for 6-12, Adult breakfast \$1.50, yearbook: without name \$32.00; with name \$37.00, instrument rent \$15.00 per semester, with 5&6 percussionists being \$15.00 per year, complimentary sport passes employees/board members; to approve substitute teacher pay as \$65 for non-certified and \$80 for certified; to approve substitute bus driver pay in the amount of \$46 for full route (am/pm) and extra duty pay as \$8.00 per hour; to designate the CorTrust Bank of Artesian and Letcher as the official depository of school funds; to appoint Linda Whitney and Gayle Bechen as administrators of the Trust/Agency account and to institute any school lunch agreements; to authorize the board chair to call recesses; to appoint Carlon and Miller (prof. LLC) as the district's audit firm; to authorize continuation of existing funds or accounts and the establishment of any new accounts, if necessary; and to approve the current school board policies. Discussion was held.

Motion by Schmit/Austerman, all aye, to approve the resignation of David Steele as 7/8 FB coach effective immediately and the hiring of Justin Enfield as 7/8 FB coach for the 2009-2010 school year.

Motion by VanLaecken/Schmit, all aye, Troy Olson abstained, to approve the contract of Justin Dean as JV GBB coach for the 2009-2010 school year.

Motion by Austerman/Olson, all aye, to approve the contract of Sabrina Waldron as 5/6 GBB coach for the 2009-2010 school year.

Motion by Austerman/Schmit, all aye, to approve accepting liquidated damages from the Woonsocket School District in the amount of \$3,605.38 to rescind the motion at the April 13, 2009 board meeting to share the contract of Craig Waldron at 50% each and subsequently approve Mr. Waldron as the tech coordinator and distance learning coordinator as a full-time position for Sanborn Central.

Sanborn Central Staff Contracts 2009-2010: Administration: Gayle Bechen, business mgr 28,810; Connie Vermeulen, .95 elem/ms principal/.05 spec. ed. adm. 45,479; Linda Whitney, .5 supt./ .35 hs prin/.1 guidance/.05 spec. ed. adm. 68,010;

Certified Staff: Jennifer Chance, title I teacher 34,070, 2009 .5 drivers ed instructor 2,000; Barbara Coulthard, .5 reading recovery 17,235, sped summer school 2009 20.00/hr; Candace Danek, hs teacher 31,270, hs play/one act adv. 1,079, oral interp adv. 738, yearbook adv. 1,420; Richard Danek, hs teacher 35,870, head fb coach 2,498; Justin Enfield, vo-ag instructor 29,812.86, ffa advisor 1,136, 7/8 fb coach 1,090; Rachael Foster, colony teacher 30,070, two add'l level 1,800; Jeannette Knigge, colony teacher 28,070, two add'l levels 1,800, sped summer school 2009 20.00/hr; Masey Knudson, elem teacher 26,800, head vb coach 2,498; Jennifer Larson, elem teacher 30,670; Tim McCain, ms/hs math/pe teacher 31,270, head gbb coach 2,498, 7/8 gbb coach 1,090, ms track coach 853, district athletic director 2,498; Kelly McClane, speech therapist (2/5 Woonsocket) 33,270; Ryan Miller, colony teacher 28,470, two add'l levels 1,800; Robin Moody, elem teacher 30,070; Tracy Moody, hs teacher 32,070, nhs adv. 272; Debbie Ogle, elem teacher 31,670; Jill Reimer, elem teacher 32,870; Paula Sanderson, special ed teacher 32,070; Cheryl Schmit, elem teacher 31,670; Dianne Selchert, ms teacher 35,470; Gwen Senska, vocal music instructor (50% Woonsocket) 33,670, k-12 extra vocal events 2,555; Kim Sevareid, preschool teacher 27,270, Justin Siemsen, ms sci/k-12 computers/pe 30,270, assist fb coach 1,817, head track coach 2,044, 7/8 bbb coach 1,090; David Steele, hs teacher/ elem/hs pe teacher 30,400, hs student council advisor 315, head bbb coach 2,498; Wanda Swenson, ms teacher 34,870; Classified Staff: Mary Ackman, admin. assist. 10.35/hr; Cindy Chance, title I aide-colony 10.19/hr; Barbara Coulthard, .5 special ed para 10.19/hr; Susie De La Rosa, special ed para 8.79/hr, sped summer school 2009 20.00/hr; Justin Dean, jv gbb coach 1,817; Jolene Enfield, librarian aide 9.67/hr; Joyce Everhart, head cook-manager 10.36/hr, summer food service coordinator 1,967; Karen Fouberg, dist. aide 9.79/hr; Grant Goudy, bus driver 9,064; Judy Hemminger, bus driver 10,064; Sheryl Ischen, ddn supervisor/lunch bills 9.67/hr; Kevin Kingsbury, 5/6 bbb coach 568; Tina Luthi, dishwasher/cook's helper/janitor helper 9.07/hr; Tim Pearson, jv bbb coach 1,817; Clyde Ross, bus driver 10,064; Mark Seitz, cleaning custodian 20,885.50; Rachel Streeter, 7/8 vb coach 1,090, assist vb coach 1,817; Susan Stunes, custodian 8.25/hr; Rita Trebil, special ed para 7.99/hr; Ashly Uecker, special ed para 7.99/hr; Mary Unterbrunner, assist cook 9.07/hr; Connie Van Overschelde, special ed para-colony 8.59/hr; Mark Van Overschelde, school maintenance/building trades consultant 18,870.00; Craig Waldron, .5 tech coordinator/.5 distance learning 27,000, jr. class/prom advisor 738; Sabrina Waldron, 5/6 gbb coach 568; Julie Walter, special ed para-colony 9.19/hr, sra reading aid 2.00/hr; Steve Whitney, bus supervisor 14.87/hr, bus driver 10,064; and Gary Willman, bus driver 8,264.

Regular Board meeting will be held on August 10, 2009 at 7:00 pm in the Sanborn Central School Conference Room in Forestburg.

Motion by VanLaecken/Olson, all aye, to adjourn the meeting at 6:02 pm.

Gayle Bechen  
Business Manager

Rick Miller  
Board Chair

Published once at the approximate cost of \$